



2) management communication skills(Chinese Edition)

By LV SHU MEI

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pub Date: 2012 09 Pages: 191 in Publisher: the Dongbei University Press management communication skills (2) acceptance of the capabilities and characteristics of the vocational high school students are fully consider the content selection and presentation style. and strive to do. theory enough for the degree. moderate degree of difficulty. overall reflect the principle first. the skills to follow up the case synchronization. training place writing characteristics. Type 1.3 communication barriers Contents: 1.1 understanding communication module management to communicate the basic problem 1.2 communication and training strategies to overcome the 1.4 management to communicate knowledge questions Case title title module 2 recognize listen listening skills 2.1 2.2 listen barriers and strategies 2.3 effective listening skills 2.4 to listen to questions and feedback knowledge questions Case Question training questions of 3 modules verbal communication skills 3.1 understanding verbal communication knowledge-title case 3.2 negotiations the 3.3 lecture 3.4 Conference title training to Question 4 modules written communication skills 4.1 understanding of written communication 4.2 enterprise basic 4.3 cover letter and resume knowledge questions cases of clerical writing skills questions training questions...



READ ONLINE
[4.52 MB]

Reviews

Merely no words and phrases to explain. I was able to comprehended almost everything out of this created e publication. I am quickly will get a satisfaction of studying a created ebook.

-- **Cleta Doyle**

This publication could be worth a read through, and far better than other. This is certainly for all those who statte there was not a worth reading through. You may like just how the author compose this publication.

-- **Dr. Kayley Kovacek PhD**